

Vacation Care Enrolment Form Monday 4 JULY TO FRIDAY 15 JULY 2022

HURSTVILLE OOSH

Dear Parent/Guardian

Please complete this Vacation Care form with a black or blue pen.

As there are limited places, please ensure your form is submitted to the Centre

Co-ordinator / Assistant no later than **Friday 24 June 2022** as places will be allocated on a “**First come first served basis**” Fees will then be calculated and advised.

- The fee for **Vacation Care** is **\$50** for an in centre day and, **an extra fee will be charged** for in/excursions. Fees are payable prior to the commencement of Vacation Care.
- Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked.
- **Any booked day cancelled once the payment has been made is NON refundable.**
- **NO ELECTRONIC GAMES ARE TO BE BROUGHT TO THE CENTRE UNLESS STATED IN THE PROGRAM AND HAVE WRITTEN PERMISSION FROM PARENTS**
- Parents eligible to receive CCS must provide their Family and Child Reference Number to the Co-ordinator as well as the parents and child’s full name and date of birth as stated with the FAO. Eligible parents must confirm their child’s enrollment on their myGov account before they can receive their subsidy.
- Parents Must Sign their child/ren in and out of the Centre each day and provide them with comfortable shoes, appropriate clothing, a hat, a snack, a bottle of water and a healthy lunch unless lunch is provided if stated in the program.
- Parents must inform staff of any prior injuries that their children have. Also if a child is asthmatic an asthma plan must be supplied, this ensures the health and safety of your child/ren.
- Any medication requested for administering must be accompanied with a detailed doctor note; a medication form must be completed and signed prior to medication being administered.
- The email of the parent paying the fees for vacation care must be attached to the form. The fees will be sent prior to vacation care starting they must also be finalized.
- Any Dietary requirements must be informed prior to vacation care starting these include: Allergies, Intolerance and Religious restrictions. Examples include; Anaphylaxis response to tree nuts, Halal, Gluten intolerance. These need to be written at the bottom of the enrolment form or attached to the enrolment form.
- **Page 1 and 2 is to be kept by the parent or guardian page 3 and 4 is to be returned to the centre.**

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Vacation Care Policy Summary;

The following items are important to keep in mind as they are to do with your child's attendance in our vacation care program.

1. Fees need to be paid two weeks before vacation care starts otherwise your child will not be accepted. Any account queries call our Admin officer on 91507823 Monday to Thursday 9am-3pm.
2. **Water bottles** are to be brought **every day**; alternatively, you can purchase one from the centre at \$1.50.
3. **Hats** and **Protective Shoes** are to be worn, otherwise your child will not be able to **attend excursions** or take part in the **outdoor activities**.
4. Morning Tea and Lunch needs to be brought **every day**. Alternatively, if you would like us to prepare lunch the following items are; Sandwich and Fruit \$2.00, Sandwich and Cheese and Crackers with fruit \$5.00. We need to be informed the day before your child attends.
5. **Excursion Days**, children must **not** arrive after **9am**. Otherwise they will not be accepted to go on the excursion as they may miss or delay the bus.(No excursions during Lockdown period)
6. Children must follow the instructions set by the educators. A maximum of **three warnings** will be given. If behavior persists parents will be notified and the child will be sent home, **without** a refund given.
7. **All families** must supply a **contact** which may be contactable during the day in case of situations where the parent/guardian may not be able to answer the phone. Situations include where the child is ill and parents are **unable** to pick them up from the centre.
8. **No Electronics** or other personal belongings are to be brought in to the centre. Any electronics found will be **confiscated** and **locked away**, and **returned** to the **parent**.
9. **Under no circumstance** is any educator responsible for personal belongings of a child. We encourage children to use the items supplied by the Centre not items from home unless stated in the program. Items which are being specified include: Toys, Collectible cards, Handballs, Dolls.
10. We encourage all children to pack away their activity prior to leaving the centre; we understand that some activities involve children who are still using the equipment. Although would appreciate the children packing up the specified items.
11. The Centre closes at **6pm**, after 6pm there is a late fee of **\$30.00** for **every 15 minutes** or part of. This needs to be paid on the day to the two staff members who are present. Please notify us if you are sending someone else to pick up your child and/or if you're running late.
Hurstville Vacation Care: 0418481358

Vacation Care Enrolment Form

Monday 4 JULY TO FRIDAY 15 JULY 2022

HURSTVILLE OOSH

DATE		PROGRAMMED ACTIVITY	COST	TICK
Monday	4/7/22	INCENTRE DAY- NATURE WALK AND NATURE ART	\$50	
Tuesday	5/7/22	INCENTRE DAY- ABORIGINAL ARTS AND CRAFT DAY	\$50	
Wednesday	6/7/22	INCURSION DAY – CIRCUS SKILLS WORKSHOP	\$65	
Thursday	7/7/22	INCENTRE DAY – MINI MARKET DAY	\$55	
Friday	8/7/22	EXCURSION DAY TO GLOW CRAZY INDOOR PARTY CENTRE CARLTON	\$75	
Monday	11/7/22	INCENTRE DAY- LEGO MASTERS	\$50	
Tuesday	12/7/22	INCENTRE DAY – TALENT SHOW AND TREASURE HUNT	\$50	
Wednesday	13/7/22	IN CENTRE DAY – PAINT ON CANVAS, PLASTER OR A WOODEN TRAY	\$55	
Thursday	14/7/22	INCENTRE DAY-BECOME A MINI MASTERCHEF ON BASTILLE DAY	\$55	
Friday	15/7/22	EXCURSION DAY - TO MANHATTEN SUPERBOWL MASCOT	\$80	
Monday	18/7/22	INCENTRE – ELECTRONICS AND GAMES DAY	\$50	

Please make sure the following section is completed as incomplete forms will not be accepted. Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked

Does your child have Food Allergies Y/N if Y; _____

Does your child have Food Intolerances Y/N if Y; _____

Does Your Child have religious restrictions Y/N if Y; _____

Child/ren's Name: _____

Parents Name: _____ Phone: _____

The child/ren named above has/have permission to attend Hurstville Vacation Care and participate

In the organized activities.

Parent's Signature: _____ Date: _____

Vacation Care Fees Paid Receipt number: _____

PAYEE EMAIL: _____

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Hurstville Vacation Care Excursion Permission Form

PERMISSION FOR EXCURSIONS

I hereby give permission for my child /children

_____ to attend the following excursions or outings

1 Excursion to Glow Crazy Party Centre

FRIDAY 8 JULY 2022

Location: 305 Princes Highway, **Carlton** NSW 2218

Travelling by: private bus **Food:** Please bring your own lunch

Educator to Child Ratio **1: 8** Depart: **9.00am** and Return to Centre by **3.00 pm**

Signed: _____ Date: _____

2. Excursion to Manhattan Superbowl Mascot

FRIDAY 15 JULY 2022

Location: 549 Gardeners Rd, Mascot NSW 2020

Travelling by: private bus **Food:** Lunch is provided

Educator to Child Ratio **1: 8** Depart: **9.00am** and Return to Centre by **3.00 pm**

Signed: _____ Date: _____

Permission to attend the Incursions held at Hurstville Vacation Care

1. CIRCUS SKILLS WORKSHOP

Wednesday 6 JULY 2022

Includes learning how to hula hoop, juggle and spin plates.

Signed: _____ Date: _____