

## Vacation Care Enrolment Form Monday 3 January to Friday 31 January 2022

### HURSTVILLE OOSH

Dear Parent/Guardian

Please complete this Vacation Care form with a black or blue pen.

As there are limited places, please ensure your form is submitted to the Centre

Co-ordinator / Assistant no later than **Friday 10<sup>h</sup> December 2021** as places will be allocated on a **“First come first served basis”** Fees will then be calculated and advised.

- The fee for **Vacation Care** is **\$50** for an in centre day and, **an extra fee will be charged** for in/excursions. Fees are payable prior to the commencement of Vacation Care.
- Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked.
- **Any booked day cancelled once the payment has been made is NON refundable.**
- **NO ELECTRONIC GAMES ARE TO BE BROUGHT TO THE CENTRE UNLESS STATED IN THE PROGRAM.**
- Parents eligible to receive CCS must provide their Family and Child Reference Number to the Co-ordinator as well as the parents and child’s full name and date of birth as stated with the FAO. Eligible parents must confirm their child’s enrollment on their myGov account before they can receive their subsidy.
- Parents Must Sign their child/ren in and out of the Centre each day and provide them with comfortable shoes, appropriate clothing, a hat, a snack, a bottle of water and a healthy lunch unless lunch is provided if stated in the program.
- Parents must inform staff of any prior injuries that their children have. Also if a child is asthmatic an asthma plan must be supplied, this ensures the health and safety of your child/ren.
- Any medication requested for administering must be accompanied with a detailed doctor note; a medication form must be completed and signed prior to medication being administered.
- The email of the parent paying the fees for vacation care must be attached to the form. The fees will be sent prior to vacation care starting they must also be finalized.
- Any Dietary requirements must be informed prior to vacation care starting these include: Allergies, Intolerance and Religious restrictions. Examples include; Anaphylaxis response to tree nuts, Halal, Gluten intolerance. These need to be written at the bottom of the enrolment form or attached to the enrolment form.
- **Page 1 and 2 is to be kept by the parent or guardian page 3 and 4 is to be returned to the centre.**

## Vacation Care Enrolment Form Monday 3 January to Friday 31 January 2022

### Vacation Care Policy Summary;

**The following items are important to keep in mind as they are to do with your child's attendance in our vacation care program.**

1. Fees need to be paid two weeks before vacation care starts otherwise your child will not be accepted. Any account queries call our Admin officer on 91507823 Monday to Thursday 9am-3pm.
2. **Water bottles** are to be brought **every day**; alternatively, you can purchase one from the centre at \$1.50.
3. **Hats** and **Protective Shoes** are to be worn, otherwise your child will not be able to **attend excursions** or take part in the **outdoor activities**.
4. Morning Tea and Lunch needs to be brought **every day**. Alternatively, if you would like us to prepare lunch the following items are; Sandwich and Fruit \$2.00, Sandwich and Cheese and Crackers with fruit \$5.00. We need to be informed the day before your child attends.
5. **Excursion Days**, children must **not** arrive after **9am**. Otherwise they will not be accepted to go on the excursion as they may miss or delay the bus.(No excursions during Lockdown period)
6. Children must follow the instructions set by the educators. A maximum of **three warnings** will be given. If behavior persists parents will be notified and the child will be sent home, **without** a refund given.
7. **All families** must supply a **contact** which may be contactable during the day in case of situations where the parent/guardian may not be able to answer the phone. Situations include where the child is ill and parents are **unable** to pick them up from the centre.
8. **No Electronics** or other personal belongings are to be brought in to the centre. Any electronics found will be **confiscated** and **locked away**, and **returned** to the **parent**.
9. **Under no circumstance** is any educator responsible for personal belongings of a child. We encourage children to use the items supplied by the Centre not items from home unless stated in the program. Items which are being specified include: Toys, Collectible cards, Handballs, Dolls.
10. We encourage all children to pack away their activity prior to leaving the centre; we understand that some activities involve children who are still using the equipment. Although would appreciate the children packing up the specified items.
11. The Centre closes at **6pm**, after 6pm there is a late fee of **\$30.00** for **every 15 minutes** or part of. This needs to be paid on the day to the two staff members who are present. Please notify us if you are sending someone else to pick up your child and/or if you're running late.  
**Hurstville Vacation Care: 0418481358**

## Vacation Care Enrolment Form

### Monday 3 January to Friday 31 January 2022

### HURSTVILLE OOSH

Date	Activity/ Excursion	Price	Tick days
<b>Monday</b> 3/1/2022	Closed New Year's Day public holiday		
<b>Tuesday</b> 4/1/2022	In Centre Day- Science day	\$50	
<b>Wednesday</b> 5/1/2022	In Centre Day- Cooking day	\$50	
<b>Thursday</b> 6/1/2022	In Centre Day - Picnic and games day – includes lunch	\$50	
<b>Friday</b> 7/1/2022	Excursion to KCAC & Smith Park -Treasure hunt & lunch	\$60	
<b>Monday</b> 10/1/2022	In Centre Day – Sports Day and water games	\$50	
<b>Tuesday</b> 11/1/2022	Excursion to Glow Crazy Party Centre -Carlton	\$75	
<b>Wednesday</b> 12/1/2022	In Centre Day – Drawing and Painting day	\$50	
<b>Thursday</b> 13/1/2022	In Centre Day - Water games day – bring change of clothes	\$50	
<b>Friday</b> 14/1/2022	In Centre Day – Lego Masters construction challenge	\$50	

<b>Monday</b> 17/1/2022	In Centre Day- scrapbooking and construction	\$50	
<b>Tuesday</b> 18/1/2022	In Centre Day- mini market day	\$50	
<b>Wednesday</b> 19/1/2022	Incursion Day- Circus skills show and juggling workshop	\$65	
<b>Thursday</b> 20/1/2022	In Centre Day – Art & craft day -3D Clay sculpturing	\$50	
<b>Friday</b> 21/1/2022	Excursion to Caruso's Pizzeria - GyMEA- includes lunch	\$80	
<b>Monday</b> 24/1/2022	In Centre Day – Cooking day	\$50	
<b>Tuesday</b> 25/1/2022	In Centre Day -Water games day	\$50	
<b>Wednesday</b> 26/1/2022	Closed Public Holiday		
<b>Thursday</b> 27/1/2022	In Centre Day – Obstacle course and scavenger hunt	\$50	
<b>Friday</b> 28/1/2022	In Centre Day - Party day & Talent show – includes lunch	\$50	
<b>Monday</b> 31/1/2022	In Centre Day – Crazy hair, dress-ups & electronics day	\$50	

Please make sure the following section is completed as incomplete forms will not be accepted. Remember to mark the days required and please choose the days carefully as days cannot be altered once they have been booked  
Does your child have Food Allergies Y/N if Y; \_\_\_\_\_

Does your child have Food Intolerances Y/N if Y; \_\_\_\_\_

Does Your Child have Religious restrictions Y/N if Y; \_\_\_\_\_

Child/ren's Name: \_\_\_\_\_

Parents Name: \_\_\_\_\_ Phone: \_\_\_\_\_

The child/ren named above has/have permission to attend Hurstville Vacation Care and participate  
In the organized activities.

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Vacation Care Fees Paid Receipt number: \_\_\_\_\_

**PAYEE EMAIL:** \_\_\_\_\_

## Vacation Care Enrolment Form Monday 3 January to Friday 31 January 2022

### Hurstville Vacation Care Excursion Permission Form

#### PERMISSION FOR EXCURSIONS

I hereby give permission for my child /children \_\_\_\_\_

\_\_\_\_\_ to attend the following excursions or outings

**1. Excursion to Kingsgrove Community Aid Centre and Smith Park** **Friday 7 January, 2022**

Location: 30 Morgan Street KINGSGROVE NSW 2208

**Travelling by:** private bus **Food:** lunch will be provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Permission to play on playground equipment located in enclosed playground at Smith Park

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**2. Excursion to Glow Crazy Party Centre** **Tuesday 11 January, 2022**

Location: 305 Princes Highway, Carlton NSW 2218

**Travelling by:** private bus **Food:** Please bring your own lunch

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**4. Excursion to Caruso's Pizzeria** **Friday 21 January, 2022**

Location: 756 Kingsway, Gymea NSW 2227

**Travelling by:** private bus **Food:** lunch will be provided

Educator to Child Ratio **1: 8** Depart: **9.00am** Return to Centre by **3.00 pm**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### Permission to attend the Incursions held at Hurstville Vacation Care

**1. Wednesday 19 January 2022**

**Corey's sensational silliness circus show and juggling workshop**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

#### Permission to have lunch organised through Hurstville Vacation Care.

**Thursday 6 January** **sausage sizzle picnic**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

**Friday 28 January** **Party food**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_